

VOLUNTEER ORIENTATION



SAILING WEEK 2018

MARCH 4 - 10, 2018

Welcome to the 2018 Miami Sailing Week. Competitors from as far as Australia and as close as own backyard will be among the numerous sailors that will compete in our annual events: **Miami Sailing Week** and **Newport Sailing Week**.

MSW regatta is scheduled for March 4-10, 2018 with seven participating one design classes: Viper 640, J/70, VX One, Melges 24, A-CAT, M32 and Flying Tigers.. They will all be racing in three different courses on the beautiful waters of Biscayne Bay in Coconut Grove, Miami. The event will feature a week long of activities from award ceremonies, cocktail parties and cultural exhibits which will gather together both the sailors and the local community.

Antonella Ziraldo: Event Coordinator

Antonella@studiomilano.com

Tel. (305) 373-6671 ext.100

Cell. (786) 282-0970

Fax. (305) 373-6673

We want our Volunteers to have fun! If you decide to participate and be a volunteer at our event we want you get the most from it and we want you to try and enjoy the sailing environment as much as possible.

When you volunteer at one of our events you become part of our family and you represent us. **Volunteers are responsible for ensuring the public has a great experience.**

VOLUNTEERS ROLE:

- Registration assistant
- Social Activities Assistant

Role: Registration assistant

When:

Wednesday 3/7 from 3:00 pm – 7:00 pm

Responsibility: Helping out with the registration and data entry process. You will be responsible for helping MSW Staff checking in boats and handing out merchandise and promotional material.

Role: Social Activities assistant

When:

Wednesday 7 March 3:00 pm – 7:00 pm

Saturday 10 March 4:00 pm – 8:30 pm

Responsibility:

You will be responsible for helping with all the social activities at the hospitality village. This consists in helping with checking in, greeting sailors, with catering and the bar, collecting tickets and making sure that people know what they have to do to collect their food and drinks.

IMPORTANT

- Please be punctual;
- You will be given breaks and we will provide one meal (depending on your shift);
- There will be no storage for purses, jackets, umbrellas etc...(please leave all your valuables at home);
- If, for any reason, you have to cancel your shift, please notify us.

Thank you again for your interest in volunteering at our event...! If you have more questions please contact: Antonella@studiomilano.com